www.prezi.com

Cloud-based presentation software with a zoomable canvas that makes it fun to explore ideas and the connections between them.

Create an Account:
- Click on "Sign Up" in order to start an account
- Use the Student/Teacher Licenses and click on "Get"
- In the "**Edu Enjoy**" column, click on the "Get" button
- Provide your **school** e-mail and information
- Check your e-mail and follow the link provided from Prezi
- Complete your Registration with your full name
- Agree to the terms of use

Starting a New Prezi:
- Click on "Create New Prezi" button
- Fill in "title" box and "description" box
- Click on a style
- Click on the "Create" button
- Click on the new prezi (currently, the prezi should show a blue background and say "Open Me")
- Scroll down and select "Open"
- Once the new prezi opens, zoom out

How to ADD TEXT:
- Click on the "Write" Bubble and double click anywhere on the stage
- Type in the text box
  - Above the text, choose to center, left/right align, or bullet the text
  - Below the text, select the text style
  - Use the arrows on the right of the text to shrink or grow the text box
  - Click "OK"

rotate handle

move handle

resize handle

How to ADD IMAGE, VIDEO, or PDF FILES:
- Click on the "Insert" Bubble and click on "Load File"
- Find and select the saved file; click on Open
- Wait for the file/media to load in Prezi

PREZI TIP!
Use the "Redo" or "Undo" buttons in the top, right-hand corner.

How to ADD SHAPES
- Click on the "Insert" Bubble and click on "Shapes"
- Select the type of shape to add
- Draw the shape on the stage

PREZI TIP!
Use the + & - magnifier buttons on the right to zoom in and out while you work and when you present.

How to ADD FRAMES
- Click on "Frame" Bubble and select the frame style
- Click and shape the frame on the canvas

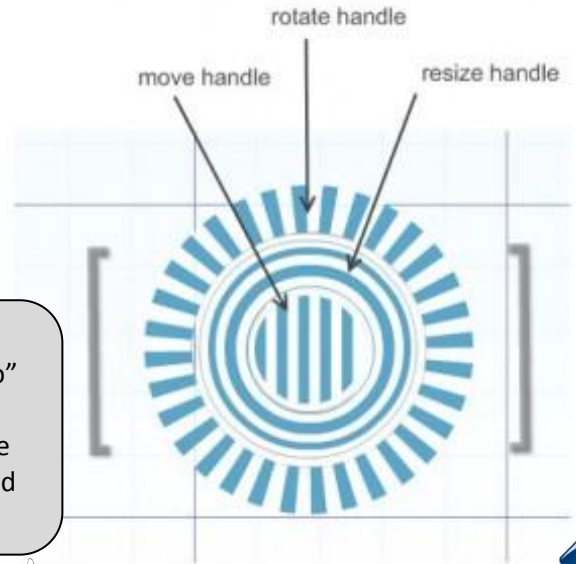**PREZI TIP!**
Have FUN and BE CREATIVE!

How to ADD A PATH
- Click on "Path" Bubble and select the "1-2-→ Add" Bubble
- Click on each item to add the path (Notice each item's shadow when creating the path!)
- To change the path, click on the number and drag it to another item OR drag the knob in the middle of the path to another item

Download the App!
The Prezi Viewer Ipad App is great!

How to SHOW THE PREZI
- Click on "Show" Bubble and select "Full Screen"
- Use the arrow buttons in the bottom corner to move through
- the presentation OR use the arrow buttons on the keyboard

PREZI TIP!
Prezi auto-saves while you work BUT you must click "Save" and/or "Exit" when you are done to save your final work!

How to SHARE THE PROJECT
- Return to your Prezi Home Page (the "My" tab)
- Click on the presentation you want to share
- Click "Share" and then "Invite People"
- Enter e-mail address(es)
- Check the options for "View" and/or "Edit"
- "Send" the e-mail

Prezi Resources

Learn Prezi Video & Cheatsheet - http://prezi.com/learn/

Prezi Educator Exchange - http://edu.prezi.com/

Read Write Think Strategies - http://goo.gl/iMfpb

17 Interesting Ways to Use Prezi - http://goo.gl/GfG8O